



# **Hearing Conservation & Noise Awareness Training**

## **Information Sheet and Pre-course questionnaire**

### **Please Note - there are two programmes**

- **Full course - two days** for new participants
- **Refresher course - one day** (*attend on second day of full course*) for participants who have previously completed a full course

To obtain NZQA recognition of their training, participants must attend the requisite sessions, complete the written and practical assessments to the required standard and be registered with NZQA.

This course will give you a greater depth of understanding than is required for NZQA Unit Standard Hearing Conservation 17-594. At Dora Smith Ltd we believe that your competency should be reviewed every 5 years. We therefore suggest you attend on the second day of the training course whenever there is a significant change to the relevant legislation or new information becomes available.

NZQA does not require updates for its qualifications

### **Pre course questionnaire** (*see below*)

**All participants must complete the questionnaire and return it with their registration form and fees.**

The details are required to enable us to;

1. establish the applicants suitability for the course
2. ensure course material is appropriate for your level of experience and knowledge.

### **Pre requisites for the course**

Registered nurses will be accepted for the course and on satisfactory completion of the course and assessment will be deemed to be a "Competent Person" as per the Code of Practice to independently perform audiometry and to identify abnormalities or trends requiring referral and/or further action.

Acceptance of other registrations will be considered on an individual basis. Study of anatomy and physiology, laboratory work or experience using calibrated equipment will be an advantage.

These people may receive a full certificate as above, but may only be certificated to do the audiometry itself. In this case they must work under the supervision of a "Competent Person" as per the Code of Practise.

If you have any queries about your suitability for the course please contact Dora

### **Essential Pre-course reading**

**Read** the "Approved Code of Practice for the Management of Noise in the Workplace" [available from OSH]

**Revise** anatomy and physiology of the ear and hearing

### **Bring with you**

1. Current practicing certificate
2. Audiometer with current calibration certificate
3. Otoscope and ear specula
4. Copy of "The Approved Code of Practice for the Management of Noise in the Workplace"
5. Red and blue pens
6. Notepad.

## Pre course questionnaire

Surname: .....

First Name: .....

Daytime contact: Phone: .....

Mobile: .....

Email: .....

### 1) What area of health and safety services are you working in?

Occupational Health Nursing Yes / No

Registration no:..... Practising certificate expiry date .....

*Other (please give details)*

.....  
.....

Health and Safety Services Yes / No

*Other (please give details)*

.....  
.....

Audiology services (please provide details) Yes / No

*Other (please give details)*

.....  
.....

### 2) What relevant qualifications do you have?

.....  
.....  
.....

### 3) Have you had any previous audiometry experience? Yes / No

*(please provide details)*

.....  
.....  
.....

### 4) Have you had any previous audiometry training? Yes / No

*If yes -when, where and by whom?*

.....  
.....  
.....

5) Have you ever studied anatomy and physiology? Yes / No

What types of noise are your prospective clients likely to have been exposed to?

*Details:* .....  
.....  
.....

6) Do you have an audiometer with current calibration certificate to bring with you?

Yes / No

7) Do you have an otoscope and ear speculums to bring with you? Yes / No

8) Are you registered with NZQA? Yes / No

NZQA Registration number .....

9) If you are not registered with NZQA do you want us to send you the necessary forms?

Yes / No

To go on to the NZQA framework there is a one off cost of \$25.00. Please attach a cheque and post it to NZQA with the form (*address on bottom of NZQA form*).